

E-LEARNING FOUNDATION
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

Charity Registration No. 1086306
Company Registration No 3978344

e-LEARNING FOUNDATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2015

Trustees and Principal Advisors

Board of Trustees

Jerry Roest*, Chairman
Karen Bach**
David Stuart Burrows
Michael Butler
Charles Gould (resigned 14.7.14)
Lord Knight (resigned 6.5.14)
Professor Diana Laurillard***
William Niel McLean
Lynn Petersen ****
Ann Thunhurst (resigned 2.6.14)
Jennifer Diana Bailey (appointed 4.11.14)
David John Doherty (appointed 16.1.15)

* Chair of Nominations, Employment & Remuneration Committee

** Chair of Finance, Audit and Risk Committee

*** Chair of Grants Committee

**** Chair of Fundraising Committee

Officers

The day to day management of the work of the charity is delegated by the Trustees to the officers of the Foundation who are:

Chief Executive	Valerie Thompson (retired 31.3.15) Paul Finnis (appointed 1.4.15)
Registered Office & Principal Address	Index House St George's Lane Ascot Berkshire SL5 7ET
Auditor	Fuller Spurling Chartered Accountants & Statutory Auditors Mill House 58 Guildford Street Chertsey KT16 9BE
Bankers	Lloyds TSB 49 High Street Godalming Surrey GU7 1AT
Lawyers	Mundays LLP Cedar House 78, Portsmouth Road Cobham Surrey KT11 1AN

The Trustees, who are also directors of the charity for the purposes of the Companies Act and the sole members currently, submit their report and the audited financial statements for the year ended 31 March 2015. In preparing their report and the financial statements of the charity the Trustees have complied with the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" 2005.

Objectives, activities and achievements

The charity's objects are to further education for the public benefit through encouraging and enabling the adoption of information, learning and communications technologies (ILCT) in schools and in the home on a basis of equity of access for all with special regard to the education needs, including the provision of information, advice and support of those who have social or economic disadvantage or who have a disability.

The Business Plan for 2014-2015 anticipated a challenging time in terms of our ability to fundraise, and the ability and willingness of schools to spend their funds on learning technologies. Despite this we planned to extend our help to more schools and families. Our main objectives for the year were:

- To continue our advocacy role to influence political opinion on the cross-curriculum use of learning technologies
- To develop our Mind the Gap campaign to help schools support their poorest families to get online at home
- To support more schools to help pupils get access to learning technologies through a variety of models depending on local circumstances
- To raise the funds to achieve a breakeven budget by managing our costs, broadening the sources of income and winning major grants

Our objectives during the year were achieved by pursuing our three core objectives:

1. Supporting Schools

- Our main activity is to support schools and Academies who are running, or wish to start, learning programmes which involve the significant use of technology. These involve the cooperation of teachers, parents and other stakeholders to generate financially sustainable funding to support 1:1 provision (where we define 1:1 as every child having their own device to use in class and at home) of a suitable device and help with access to Broadband at home where required regardless of the means of the family. Typically we work with a school over a period of time; from the initial enquiry to the launch of the programme to the parents and then the implementation of the technology enabled learning programme and the ongoing management of the programme in terms of assistance with donation collection and annual re-launches to new cohorts of pupils.
- Our Donation Management Service has proved very successful in reducing the administrative burden that schools face in making regular collections of donations from parents. The number of schools actively using this service this year was 49 with more than 15,000 parents donating. In total we collected more than £1,500,000 in parental donations and were therefore able to grant back 16% more to schools than we did in 2013/14. We also passed the milestone of more than 1 million donations received and processed through our systems.
- Other ways in which we support schools includes the dissemination and development of research and 2014/2015 saw the final part of the Creative Classrooms project which had run extremely well with the UK being a significant and recognised contributor to the EU project which involved 9 European countries looking at the impact of tablet technologies in the classroom. The results of this project will be published next year widely disseminated and will be of interest to many schools.
- Sharing information is also critical and this year saw the development of an excellent new initiative involving the appointment of 7 Regional Champion Schools. The schools are all exemplars in the use and engagement with technology enabled learning and all are committed to supporting other schools in their areas and becoming a beacon for the work
- Public benefit is evident in our free advisory service to schools that results in them being able to offer an e-learning programme to all their children, regardless of their parents' ability to make a donation towards it.

2. Campaigning for solutions to the Digital Divide

- Our second major area of activity is to build on our reputation as a major source of expertise and information on the digital divide as it affects schoolchildren, and use that reputation to influence Education Ministers to take a more positive position on the role of learning technology in education. Our objective is to collect compelling evidence for Ministers and others in influential positions.
- 2014/15 was another successful year for the Foundation as we broadened our influence through our campaigns such as Mind the Gap and through our work on advisory groups and as contributors to reports. Key amongst these during the year included:
 - The report "Technology and Education: a system view" was launched on 17th June by Matthew Hancock at Portcullis House. The event was hosted by Graham Stuart MP, Chair of the Education Select Committee. The Foundation wrote one of the three elements of this report on access. As a follow-up the Chief Executive was invited to contribute to the Education Technology Action Group (ETAG) working group, chaired by Bob Harrison
 - 140 schools registered for the Mind the Gap campaign with the first £500 prize for meeting the standard going to St Joseph's RC Primary School in Goole in November 2014.
 - Intel (USA) published a guidebook, Transforming Education for the Next Generation, and the Foundation was responsible for producing the chapter on Sustainable Funding.
 - We continued to establish our international credentials through our association with One to One Association and ISTE. The partnership has been branded the "Transatlantic Learning Initiative" and also met at the ISTE conference in Atlanta in June with Lord Knight in the chair. During the year we were also delighted that Lord Knight accepted to become a patron of the Foundation.
 - The Foundation submitted evidence to the House of Lords Digital Skills Committee (chaired by Baroness Morgan) for their enquiry into digital skills in the UK.
 - The Labour Party published a paper "Informing & Inspiring Innovate Digital Transformation" under their Digital Leaders programme. The Afterword was written by Lord (Parry) Mitchell which also credits the e-Learning Foundation.
 - A submission to John Bercow's Digital Democracy Commission resulted in a part of our paper being quoted and commended by the Speaker in his recent speech to the Australian Parliament.
 - Our submission to the Digital Skills Committee has been published.
 - The Foundation also supported and participated in Safer Internet Day in February 2015
 - The Foundation was invited to join 65 organisations in becoming a signatory to the Digital Inclusion Charter.
 - The Foundation received good coverage via the BBC for our comments on the House of Lords Digital Skills report to which we submitted written evidence. This followed earlier coverage in January.
 - Public benefit is evident in terms of the Foundation promoting knowledge and understanding of the plight of children from low income families through education media articles and conference presentations.

TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

3. Sustainable funding for school and home access

- Our third major area of activity is our role in helping schools to raise sustainable funding. We do this in a variety of ways, and the approach is tailored to each school's circumstances with the help of advice given by our School Liaison Managers.
- With Government grants no longer available, we applied a new focus on overcoming the digital divide through continuing to encourage schools to use their Pupil Premium funds to ensure children from disadvantaged backgrounds were provided with the learning technology they need by their school.
- We continue to explore innovative ways and partnerships to provide additional support to schools and to families. Our work with Government Digital Services as a signatory to the Digital Inclusion strategy should help to see all families who can be and want to be online and digitally literate by 2020.
- As part of this it is vital that the Foundation has strong control over its own income and its finances. We are working hard to broaden the sources of income from corporate partners and from Charitable Trusts whilst continuing to develop our own managed income strands such as DMS and conferences and events. We have also invested time in the year working with other, often larger, partners to investigate making joint bids for funding to some major funders.

Plans for the future

The Business Plan for 2015/2016 was written ahead of the retirement of Valerie Thompson and the appointment of Paul Finnis, the new CEO, in April. It was written on the basis of continuing existing policies, plans, and developing programmes, but recognising that with a different leader may come different ideas, and these will be absorbed into the activity of the Foundation during the year.

The 2014 Family Spending Survey confirmed that 487,000 of the poorest school-age children in the UK are still unable to go online at home through a computer. In addition, a significant digital divide exists between Primary and Secondary schools, and also between schools that invest in and embrace learning technologies, and those that only reluctantly use them. The e-Learning Foundation believes that technology used well, with guidance and support from teachers and parents, has a significant role to play in closing the attainment gap and helping all children achieve their potential. Our role is to inspire and help schools and families to make the most of learning technologies; and especially to help children from disadvantaged backgrounds.

In addition to achieving universal access to devices through our campaigning and advisory service to schools, two complementary programmes will address home access to the Internet, and effective parental engagement. The Mind the Gap campaign, launched in 2014, to encourage schools to help all families get online at home will continue through 2015. Parental engagement programmes for schools is a new but critical element of ensuring disadvantaged children are supported at home as well as in the classroom to make the most of what learning technology can offer.

Funding remains challenging but secure. The re-structure in 2013 combined with two years of sound financial management has brought a confident outlook for our future. As we look forward, The Foundation continues to be interested and open to a variety of means by which to achieve our aims including significant strategic partnerships.

Reserves Policy

As part of the management of risk, the Foundation recognises the need to retain free reserves to enable it to work to a long term strategy without the need to make short term adjustments forced on it by temporary deficits in funding. The Foundation has no regular guaranteed sources of income but does have fixed operating costs in terms of activities required to maintain its presence and further its charitable objectives. The Trustees believe that a target of 6 months cover of the fixed operating costs, plus an estimated cost of closing the charity down in an orderly manner, is a reasonable target of reserves to carry forward.

The target level of reserves is based on forward budgets and forecasts and takes into account anticipated future income flows adjusted to reflect the risk of non-receipt. We therefore start the new financial year with 35 weeks of reserves and a budget that will generate a small surplus. Owing to the risks inherent in the assumptions used in forward planning, the reserves policy and the adequacy of current reserve levels is reviewed regularly. The Foundation no longer receives Government funding and our fundraising strategy has been to replace this lost income with broader based and sustainable funding through the Donation Management Service, corporate sponsorship and school and supplier membership fees.

TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

Financial Review

Incoming resources during the financial year amounted to £1,984,779. Unrestricted donations for the general support of the Foundation's activities were £420,588. £26,500 came from a range of companies in support of our Corporate Partner Scheme. In addition to this £245,279 was received from the DMS programme. Unrestricted income was also generated from Conference and Administration fees of £11,680, Affiliation fees of £21,006 and income from bank interest of £5,103.

Restricted funds of £1,549,121 were received during the year from parental donations made through the Donation Management Programme, some £200,000 more than the previous year.

Outgoing expenditure amounted to £1,991,984. This included grants made of £1,549,121 to schools operating e-learning programmes. The balance was made up of expenditure for generating funds £16,882, charitable activities of £416,225 and governance £9,756. (See Note 5 for details).

Structure, Governance and Management

The charity is a charitable company limited by guarantee number 1086306, incorporated under the Companies Act 1985 registration number 3978344 on 17 April 2000, and formally launched at the House of Commons in February 2001 following application to the Charity Commission. It is governed by a memorandum and articles of association, last amended on 8 July 2003.

The Board of Trustees meets in full session on at least four occasions during the year plus one Business Plan planning meeting when it agrees the broad strategy and areas of activity for the Foundation. The board delegates a number of its governance functions to an established committee structure, which includes a finance, audit & risk committee; grants committee; fundraising committee; and a nominations, employment & remuneration committee. All supporting committees have their decisions ratified by the Board. At least once each year the board reviews both its risk and reserve policies. The Trustees as members are liable to contribute £1 per head in the event of insolvent winding up of the Foundation.

Trustee recruitment and induction

The Trustees regularly review the skill set of the board and match this against the requirements of the business plan. On this basis they are able to review the make-up of the board and if necessary recruit new members to fill any apparent gaps or vacancies. New Trustees are sought by open advertisement, through specialist recruitment agencies and through recommendation.

Prospective Trustees are reviewed by the Chairman whose recommendations for Trustee appointments are then put before the full Board for approval. Prospective Trustees are invited to attend a Board Meeting as observers to meet the other Trustees and confirm their continued interest to act as a Trustee before the appointment is recorded at Companies House and with the Charities Commission. This is followed by an induction session with the Chief Executive to brief each new Trustee on the detailed operations and operating policies of the Foundation.

During the year two Trustees resigned: Charles Gould and Ann Thunhurst and we thank them for their outstanding support and guidance during their tenure. One further Trustee, Lord Knight, also resigned and was generous enough to remain as Patron of the Foundation. We welcomed two new Trustees: Jennifer Bailey and David Doherty who have a great deal to offer the Foundation and we welcome them to the Foundation.

Risk management

The Trustees have examined the major strategic, business and operational risks that the charity faces and an action plan has been developed for the mitigation of the major risks identified. A programme has been established for the regular monitoring and management of risk on an ongoing basis.

TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

Investment policy

Funds not immediately required for the running of the charity or for the furtherance of its objects are placed on deposit with the charity's bankers to generate interest as part of the Foundation's treasury management operations. No other investment instruments or facilities e.g. equities, bonds or unit trusts are approved by the board.

Employee involvement

The organisation has a flat structure with all staff reporting to the Chief Executive. Employees are consulted on issues of concern and interest to them by means of bi-monthly team meetings and regular meetings of the School Liaison Manager team. They are also kept informed on specific matters directly by management through e-mail and ad hoc meetings. The charity carries out exit interviews for all staff leaving the organisation. A system of quarterly performance reviews is in place which provides further opportunities for staff to raise any concerns and the charity has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities policy
- Child protection policy
- Health and safety policy
- Disciplinary and grievance procedure policy

These are set out in detail in a Staff Handbook.

Public benefit

The principles of public benefit, as defined by the Charity Commission, are regularly reviewed and the Trustees confirm that they have had regard to the Charity Commission's guidance and their belief that the e-Learning Foundation provides identifiable benefits to a section of the public.

Trustees' responsibilities in relation to the financial statements.

The Trustees (who are also directors of the Foundation for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time of the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- The charity is operating efficiently and effectively
- Its assets are safeguarded against unauthorised use and disposition
- Proper records are maintained and financial information used within the charity or for publication is reliable
- The charity complies with relevant laws and regulations

e-LEARNING FOUNDATION

TRUSTEES' REPORT (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

In so far as we are aware:

- There is no relevant audit information of which the charitable company's auditors are unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The e-Learning Foundation's systems of internal control are designed to provide reasonable, but not absolute, assurance against material mis-statement or loss, and include:

- A business plan and an annual budget approved by the Trustees
- Regular consideration by the Trustees of financial results, variance from budgets and non-financial performance indicators
- Delegation of authority and segregation of duties
- Identification and management of risks.
- Adequate systems in place to manage expenses which do not form part of remuneration.

This report accords me the opportunity to pay my thanks to Valerie Thompson. After more than 14 years as Chief Executive of the e-Learning Foundation, Valerie retired at the end of March. Valerie's contribution to the charity, which goes back to almost the very start of the organisation, has been immense and her energy and determination will be sorely missed by all of those who worked with her as well as the schools and children who have benefited from her work and that of the Foundation. On behalf of the Trustees and the staff, I would like to wish her every happiness in the future. We are fortunate to have found an able successor in Paul Finnis who joined us in March and will take the Foundation forward from here.

Auditors

Accountants Fuller Spurling were appointed as the charity's auditors in 2013.

Small companies exemption

This report has been prepared in accordance with the small companies' regime of the Companies Act 2006, approved by the board on _____ and signed on its behalf by:

Jerry Roest
Chairman

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF THE E-LEARNING FOUNDATION

We have audited the financial statements of e-Learning Foundation for the year ended 31 March 2015 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Report

Susan Keane, Senior Statutory Auditor
For and on behalf of Fuller Spurling
Chartered Accountants and Statutory Auditors
Mill House, 58 Guildford Street
Chertsey KT16 9BE

Date

e-LEARNING FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating income and expenditure account)

FOR THE YEAR ENDED 31 MARCH 2015

	Notes	Unrestricted Funds £	Restricted Funds £	Total funds 2015 £	Total funds 2014 £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
Commissions conference & administration fees		96,284	-	96,284	106,215
Membership		38,717	-	38,717	40,602
Investment income and interest		5,103	-	5,103	4,664
<i>Incoming resources from charitable activities</i>					
Donations and similar incoming resources	2	280,484	1,564,191	1,844,675	1,609,704
Total incoming resources		<u>420,588</u>	<u>1,564,191</u>	<u>1,984,779</u>	<u>1,761,185</u>
RESOURCES EXPENDED					
Cost of generating funds	3	15,682	1,200	16,882	14,070
Charitable activities	4	392,307	1,573,039	1,965,346	1,753,080
Governance	5	9,756	-	9,756	7,796
Total resources expended		<u>417,745</u>	<u>1,574,239</u>	<u>1,991,984</u>	<u>1,774,946</u>
Net incoming resources before transfers/ Net expenditure for the year		2,843	(10,048)	(7,205)	(13,761)
Transfer between funds	13	(6,617)	6,617	-	-
Net incoming resources before investment gains		(3,774)	(3,431)	(7,205)	(13,761)
Gains on investments assets		-	-	-	-
Net movement in funds		(3,774)	(3,431)	(7,205)	(13,761)
Total funds at 1 April 2014		291,141	23,898	315,039	328,800
Total funds at 31 March 2015		<u><u>287,367</u></u>	<u><u>20,467</u></u>	<u><u>307,834</u></u>	<u><u>315,039</u></u>

All incoming resources and resources expended derive from continuing activities.

All recognised gains and losses are included in the above statement of financial activities.

BALANCE SHEET

AS AT 31 MARCH 2015

	Notes	2015		2014	
		£	£	£	£
FIXED ASSETS					
Tangible assets	8		1,483		-
Investments	9		2		2
			<u>1,485</u>		<u>2</u>
CURRENT ASSETS					
Debtors	10	99,569		99,147	
Cash at bank and in hand		626,369		641,737	
		<u>725,938</u>		<u>740,884</u>	
CREDITORS: amounts falling due within one year	11	419,589		425,847	
		<u>419,589</u>		<u>425,847</u>	
NET CURRENT ASSETS			<u>306,349</u>		<u>315,037</u>
NET ASSETS	12		<u>307,834</u>		<u>315,039</u>
Unrestricted funds					
General funds			287,367		291,141
Restricted Funds					
			<u>20,467</u>		<u>23,898</u>
Total funds	13		<u>307,834</u>		<u>315,039</u>

These financial statements are prepared in accordance with the small companies regime of the Companies Act 2006.

The financial statements were approved and authorised for issue by the Board of Trustees on _____ and are signed on its behalf by

Jerry Roest
Chairman

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2015

1. PRINCIPAL ACCOUNTING POLICIES

- (a) The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006. The Statement of Recommended Practice "Accounting and Reporting by Charities" 2005 and the Charities Act 2011 has been applied in the preparation of these financial statements.
- (b) Grants and other donations receivable, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable when the conditions for receipt of the grant are met, and are shown as charitable activities.
- (c) Incoming resources generated from sponsorship and advertising are included when receivable. Income from equity investment is accounted for on an ex div date basis. Bank and other interest is accounted for on a receivable basis.
- (d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- Cost of generating funds are costs incurred in organising and administrating membership conferences, projects, advice and information
 - Charitable activities include grants, fundraising marketing and communications, advice and campaigning
 - Governance costs include the governance of the charity primarily associated with constitutional and statutory requirements.
- (e) Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attached under the control of the charity are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure. The directly attributable costs of processing grants and applications, including support to actual and potential applicants are included in "Charitable Activities". The activity of Grants Payable does not receive any allocation or estimated proportion of non-directly attributable costs or other overhead costs.
- (f) In addition to directly attributable costs, each of the other three activities (School Support, Campaigning and Fundraising) is allocated a proportion of the balance of non-directly attributable costs and other overhead costs on the basis of staff time. These allocations represent the cost of overall direction, delivery and administration of each activity. No allocation of time has been attributed to Governance.
- (g) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 3 years. Items of equipment are capitalised where the purchase price exceeds £500. IT Projects are capitalised but written off in the year incurred as the Trustees believe they have no intrinsic value other than to the Foundation.
- (h) Rentals paid under operating leases are charged as incurred.
- (j) Pension costs charged in the Statement of Financial Activities represent contributions to employee personal pension plans paid by the charity during the year.
- (j) Investments held as fixed assets are valued at the Trustees' best estimate of market value.
- (k) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (l) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs (when appropriate).

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

**2 DONATIONS AND SIMILAR
INCOMING RESOURCES**

	Unrestricted	Restricted	2015	2014
EUN Partner		15,070	15,070	16,363
Fonthill Foundation			-	7,500
Fujitsu	5,000		5,000	-
Jigsaw 24			-	8,750
Samsung Electronics UK Ltd	10,000		10,000	10,000
Siracom (Meru)	10,000		10,000	12,000
William Allan Young Charitable Trust	2,000		2,000	2,000
Other donations of less than £2,000 including parental donations from DMS	253,484	1,549,121	1,802,605	1,553,091
Total	280,484	1,564,191	1,844,675	1,609,704

All restricted DMS donations are included in the grants paid back to the schools (See Note 4).

3 COST OF GENERATING FUNDS

	2015	2014
	£	£
Conferences and exhibition costs	15,887	14,070
General Fundraising costs	<u>995</u>	<u>0</u>
	16,882	14,070

Included in Conferences and exhibitions costs are restricted expenses of £1,200.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

4. CHARITABLE ACTIVITIES

	School Support £	Campaigning £	Sustainable Fundraising £	Support Costs £	2015 Total £	2014 Total £
Communications	358	1,432	1,465	-	3,255	8,433
Staff costs	95,960	31,987	98,868	63,974	290,789	315,878
Recruitment						
Costs	5,808	-	-	-	5,808	45
Travel	10,704	988	2,306	2,470	16,468	19,512
Premises and general office	26,577	2,703	15,766	-	45,046	41,868
IT & tele- communications	17,948	1,825	10,647	-	30,420	19,080
Depreciation	438	45	260	-	743	0
Bank charges and interest	-	-	5,294	-	5,294	5,269
Irrecoverable VAT	8,235	2,506	6,624	537	17,902	3,564
	<u>166,028</u>	<u>41,486</u>	<u>141,230</u>	<u>66,981</u>	<u>415,725</u>	<u>413,649</u>
Apportionment of support costs	4,019	23,443	39,519	(66,981)	-	-
	<u>170,047</u>	<u>64,929</u>	<u>180,749</u>	<u>-</u>	<u>415,725</u>	<u>413,649</u>
Grants payable (restricted)					<u>1,549,621</u>	<u>1,339,431</u>
Total resources expended on charitable activities					<u>1,965,346</u>	<u>1,753,080</u>

Included in the above are Restricted expenses in relation to the EUN Partner Project of £19,928 Staff costs, £1,881 Travel & £1,609 Premises and general office.

5. GOVERNANCE

	2015 £	2014 £
Trustee indemnity insurance	1,577	1,661
Auditors' remuneration - statutory audit	5,250	5,250
Legal and professional fees	1,600	0
Secretarial fees and other	51	55
Trustee meetings	1,278	830
	<u>9,756</u>	<u>7,796</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

6. EXPENDITURE	2015 £	2014 £
Total expenditure includes:		
Depreciation	742	0
Operating leases – building rental	20,403	27,995
Trustees' liability insurance	1,577	1,661
Auditors remuneration – Audit fees	5,250	5,250
Auditors remuneration – Other services	6,250	6,480
	<u> </u>	<u> </u>
Total staff costs comprise:		
Wages and salaries	201,233	212,952
Social security costs	18,480	22,044
Pension contributions	68,092	76,214
Other benefits	2,984	4,668
	<u> </u>	<u> </u>
	<u>290,789</u>	<u>315,878</u>
	<u> </u>	<u> </u>
	Number	Number
Average number employed stated as full-time equivalents:		
Administration	7	7
	<u> </u>	<u> </u>
The number of employees whose emoluments, as defined for taxation purposes (total pay, vehicle and medical insurance, excluding pension) amounted to over £60,000 in the year were as follows:		
	Number	Number
£70,000 - £80,000	1	1
	<u> </u>	<u> </u>
	£	£
Contributions paid to a defined contribution scheme for the above higher paid employees excluding salary sacrifice	10,554	10,637
	<u> </u>	<u> </u>
	Number	Number
Number of employees who accrued benefits under the money purchase scheme	1	1
	<u> </u>	<u> </u>

Trustees receive no remuneration from the Foundation.

Travel expenses reimbursed for Trustees during the year were £502 (2014: £339).

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

7. TAXATION

The charitable company is exempt from corporation tax on its charitable activities.

8. TANGIBLE FIXED ASSETS
**IT and communications
equipment and software
£**
Cost

At 1 April 2014

32,261

Additions

2,225

At 31 March 2015

34,486

Depreciation

At 1 April 2014

32,261

Charge for year

742

Eliminated on disposal

0

At 31 March 2015

33,003

Net Book Value

At 31 March 2015

1,483

At 31 March 2014

-

9. INVESTMENTS
**Unlisted
UK shares
£**
Value as at 1 April 2014 and 31 March 2015

2

Historical cost

2

Investments as at 31 March 2015 relate to the Charity's subsidiary company.

The Charity established e-Learning Enterprises Limited, a fully owned subsidiary, on 16 August 2002 (Company registration 4513357). This company has not traded during the financial year ended 31 March 2015 and is presently dormant.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

10. DEBTORS	2015 £	2014 £
Trade debtors	14,230	9,954
Other debtors	80,627	77,838
Prepayments and accrued income	4,712	11,355
	<u>99,569</u>	<u>99,147</u>

Included in Other debtors is £77,437 relating to Gift Aid claims due at the year end.

11. CREDITORS: amounts falling due within one year	2015 £	2014 £
Trade creditors	3,446	11,817
Other taxes and social security	11,484	10,992
Other creditors	386,281	383,283
Accruals and deferred income	18,378	19,755
	<u>419,589</u>	<u>425,847</u>

Other creditors relates to DMS grants due to be paid out to schools at the year end.

Included in Accruals and deferred income is deferred membership fees of £3,768.
The 2014 deferred membership fees of £9,195 have been fully released in the year.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS	General Funds £	Restricted Funds £	Total Funds £
Fixed assets	1,483	-	1,483
Investments	2	-	2
Current assets	710,571	20,467	731,038
Current liabilities	(424,689)	-	(424,689)
	<u>287,367</u>	<u>20,467</u>	<u>307,834</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

FOR THE YEAR ENDED 31 MARCH 2015

13. RECONCILIATION OF FUNDS	31 March 2014 £	Incoming Resources £	Outgoing Resources £	Transfers £	31 March 2015 £
Restricted funds:					
EUN Partner	1,839	15,070	(23,418)	6,509	0
Becta (DCSF)	1,721	-	-	-	1,721
Other restricted funds including parental donations	20,338	1,549,121	(1,550,821)	108	18,746
Total restricted funds	<u>23,898</u>	<u>1,564,191</u>	<u>(1,574,239)</u>	<u>6,617</u>	<u>20,467</u>
Unrestricted funds:					
General funds	291,141	420,588	(417,745)	(6,617)	287,367
Total funds	<u><u>315,039</u></u>	<u><u>1,984,779</u></u>	<u><u>(1,991,984)</u></u>	<u><u>-</u></u>	<u><u>307,834</u></u>

Purposes of restricted funds

All restricted funds have arisen from donations to support schools who wish to adopt or expand local e-learning projects which offer a sustainable, equitable home access programme for their students.

14. OTHER FINANCIAL COMMITMENTS

Financial commitments under non-cancellable operating leases will result in the following payments falling due in the year to 31 March 2015.

	Land and buildings	
	2015 £	2014 £
Expiring in less than one year	<u>20,892</u>	<u>20,304</u>

15. GRANTS PAYABLE

	£
St Joseph's Goulle	<u>500</u>
	500
109 schools participating in the DMS programme	<u>1,549,121</u>
Total grants payable	<u><u>1,549,621</u></u>

16. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many entities of our size and nature we use our auditors to assist with the preparation of the Financial Statements.